

**European Federation for Colposcopy and Pathology of the Lower Genital Tract**

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(hereafter: “Association”)

**Minutes of the General Assembly of 7/09/2020**

N°	Content of discussion	Type	Presenter
0.	<p><b><u>Attendance list</u></b></p> <ul style="list-style-type: none"> <li>• Welcome new Trustee</li> <li>• Welcome new Federation members</li> <li>• Proxy</li> <li>• Apologies</li> <li>• Triumph team</li> </ul> <p>The EFC President, Dr Pekka Nieminen, started the 2020 General Assembly by welcoming all participants.</p> <p>The EFC President, Dr Pekka Nieminen, presented the recent changes in the EFC Executive Board and in the EFC Advisory Board. He also presented the new Trustees.</p> <p>Giulia Blancato (EFC Secretariat) explained the conduct of this virtual General Assembly and the voting system that allows participants to vote online throughout the platform. Remote voting is allowed by the Royal Decree no. 4 issued by the Belgian federal government on 9 April 2020, which introduces certain temporary solutions that go beyond the possibilities provided for in the Belgian Code on Companies and Associations (BCCA).</p>	Discussion	<p>Pekka Nieminen</p> <p>EFC Secretariat</p>
1.	Approval of the minutes of the last General Assembly, 27 September 2019	Discussion	Pekka Nieminen
	Previous Minutes were approved by the General Assembly with a unanimous vote.	Vote	
2.	Activity report of 2019 and 2020		
	<ul style="list-style-type: none"> <li>• Presentation of the <b><u>President’s report</u></b></li> </ul> <p>The EFC President, Dr Pekka Nieminen, presented his report for the activities held from October 2019 to the present date.</p> <p>The COVID outbreak has had a major impact on the EFC activities and schedules as we had to postpone many events such as the EFC Satellite Meeting and Advanced Course in Helsinki, that will be held in May 2021.</p>	Discussion	Pekka Nieminen



	<p>Dr Pekka Nieminen continued his report to inform about the 2022 EFC Congress: the first draft of the scientific programme has been made with 6 pre-conference courses and 3 parallel sessions. As usual, we will welcome free communications with the 3 best being awarded. This congress will be held on 8-11 June 2022 in Helsinki.</p> <p>The EFC President, Dr Pekka Nieminen, explained that we have to renew our Articles of Association to make it in accordance with the Belgian law.</p> <p>The EFC has been very active in publications with 5 articles published this year. The list of these publications is available on our website.</p> <p>The EFC has been recognised as an official member of the European Cancer Organisation. As a reminder, the EFC was already member of the FAIB (Federation of European and International Associations established in Belgium).</p>		
	<ul style="list-style-type: none"><li>• Presentation of the <a href="#">Secretary's report</a></li></ul> <p>The EFC Secretary, Dr Xavier Carcopino, started his report by welcoming our two new members: The Belgian French Colposcopy Workgroup and the Georgian Colposcopy Federation.</p> <p>He continued with the summary of the last Rome meeting that has been quite successful with 545 participants, 42 countries represented, 13 suppliers, 31 exhibitors &amp; sponsors, 2 sponsored symposium, 30 promotional events partners, 17 European CME credits, 115 CME certificates issued. We had a good feedback from participants with 92% considering the meeting as useful or extremely useful.</p> <p>The EFC Secretary, Dr Xavier Carcopino, reminded the GA about the EFC website, the great collaboration with Triumph and the regular publication of newsletters. Furthermore, the EFC is now present in social medias with its Twitter and Facebook accounts.</p> <p>Finally, Dr Xavier Carcopino reported all the scientific work performed lately with close collaborations with the EBCOG and ESGO. The EFC is now an official member of the ECCO. Finally, we have finalized a total of 7 publications over the last 3 years with 5 in 2020.</p>	Discussion	Xavier Carcopino
	<ul style="list-style-type: none"><li>• Presentation of the <a href="#">Chair of the Education Committee report</a></li></ul> <p>The EFC Chair of the Education Committee, Dr. Jana Zodzika, reported the activity she has been involved as the EFC Chair of the Education Committee.</p> <p>Three colposcopy courses have been approved by the EFC: Lithuania basic colposcopy course, Portugal advanced and basic colposcopy courses, and Oslo basic colposcopy course.</p> <p>We had very close collaboration with the EBCOG. The last meeting was in November 2019.</p>	Discussion	Jana Zodzika



	<p>The survey about Colposcopy Training in Europe was carried out with answers from 36 countries. A draft of the manuscript is currently being prepared.</p> <p>Current collaboration with ESGO, ISSVD and ECSVD is ongoing about recommendations about vulvar preinvasive diseases.</p>		
<b>3.</b>	<b>Financials 2019-2020</b>		
	<ul style="list-style-type: none"> <li>• Presentation of the <b>Treasurer's report</b></li> </ul> <p>The EFC Treasurer, Dr Olaf Reich, presented the financial situation of the EFC.</p> <p>He first presented the financial closing of our society for the financial period ended in December 31<sup>st</sup> 2019 is satisfactory: with a global income of 20.978,92 €.</p> <p>Incomes were mostly from participating members, courses and donation from Dr. Emmanuel Diakomanolis. The total amount of incomes in 2019 is: 59.348,00 €.</p> <p>Most expenses were related to the Rome Meeting and various fixed expenses (Secretariat, Accountant, Bank charges etc.). The total amount of expenses (fixed and others) in 2019 is : 38.369,08€</p> <p><b>2020</b></p> <p>Furthermore, 2019 included the past 2 months of 2018 because the association headquarters were moved from the UK to Belgium.</p> <p>The EFC Treasurer, Dr Olaf Reich, presented the financial situation of 2020 with the budget.</p> <p>The global income for 2020 is 10.132,85 €.</p> <p>These are the budgeted expenses: 26.660,15 € ; versus the budgeted income: 36.793,00 €.</p> <p>On the 4<sup>th</sup> of September, the EFC currently has 71.526,77 € total in Bank.</p> <p>The <b>Treasurer report</b>, the <b>Financial report 2019</b> and the <b>Budget 2020</b> were provided to EFC Members and are available by request to the EFC Secretariat.</p>	Discussion	Olaf Reich
	<ul style="list-style-type: none"> <li>• Approval of the annual accounts for the financial year ended on December 31, 2019</li> </ul> <p>The annual accounts for 2019 has been unanimously approved.</p>	Vote	Pekka Nieminen
	<ul style="list-style-type: none"> <li>• Allocation of the financial results for the financial year ended on December 31, 2019</li> </ul> <p>The financial results for 2019 has been unanimously approved.</p>	Vote	Pekka Nieminen
	<ul style="list-style-type: none"> <li>• Approval of the budget for the financial year 2020</li> </ul> <p>The 2020 budget has been unanimously approved.</p>	Vote	Pekka Nieminen



<b>4.</b>	Release of liability to the members of the Executive Board, for the performance of their duties in the course of the financial year ended on December 31, 2019.		
	The General Assembly released the liability of the Executive Board members with a unanimous vote.	Vote	General Assembly
<b>5.</b>	<b>Executive Board</b>		
<b>6.</b>	<p>Acknowledgement of the end of the mandate of two members of the Extended Executive Board:</p> <ul style="list-style-type: none"> <li>• Dr Ulrich Petry, Trustee</li> <li>• Dr Esther Moss, Chair Quality and Standards Committee</li> </ul> <p>We are really sorry about the sudden death of Dr Ulrich Petry that has deeply impacted us. The EFC President, Dr Pekka Nieminen, wants the EFC to acknowledge the memory of Dr Ulrich Petry. We acknowledged that Dr Esther Moss has left her position as Chair of Quality and Standards Committee.</p>	Discussion	Pekka Nieminen
<b>7.</b>	<p>Acknowledgement of the beginning of the mandate of the new Trustee:</p> <p>Dr Tamar Alibegashvili (from the Georgian Society for Cervical Pathology and Colposcopy) has recently accepted our invitation and is now a trustee. We are warmly welcoming her. It is a real honour and pleasure to have her with us on board.</p>	Discussion	Pekka Nieminen
<b>8.</b>	<b>Membership</b>		
<b>9.</b>	<p>Acknowledgement of the new members</p> <ul style="list-style-type: none"> <li>• Belgian French Colposcopy Workgroup, Belgium</li> <li>• Georgian Colposcopy Federation, Georgia</li> </ul> <p>The EFC is happy to have welcomed these two new societies as new full members of the federation. Their membership officially begins with the new financial year in January 1<sup>st</sup> 2021. The EFC has now a total of 44 members: 38 full members (2 with suspended voting rights due to missing payments) and 6 associate members.</p>	Discussion	Pekka Nieminen
<b>10.</b>	<p>Acknowledgement of the past members</p> <ul style="list-style-type: none"> <li>• Slovak Society of Cervical Pathology and Colposcopy</li> <li>• Czech Society of Cervical Pathology and Colposcopy</li> </ul>	Discussion	Pekka Nieminen



	The EFC acknowledges the resignation of these two societies.		
<b>11.</b>	<b>Any Other Business</b>		
	<p>Dr Robert Jach suggested the EFC makes a statement concerning the lack of vaccine coverage in Europe. The EFC President, Dr Pekka Nieminen, welcomed this initiative.</p> <p>Charles Redman asked how we could commemorate the memory of Dr Ulrich Petry. The EFC President, Dr Pekka Nieminen, suggested we create a designated prize for the selected best communication during next EFC conferences.</p> <p>We will soon discuss the situation about our last publication in collaboration with ESGO that has led to criticisms from the German society. As we do not get the answer from the editor, it is still premature to have any discussion on that matter.</p>	Discussion	Pekka Nieminen
<b>12.</b>	<b>Date, time and place of the next General Assembly</b>		
	<p>The next General Assembly will be held on the 8<sup>th</sup> of May during the next EFC Satellite Meeting in Helsinki. The EFC President, Dr Pekka Nieminen, really hopes the COVID outbreak will be over and we will be allowed to travel and meet each other.</p>	Decision	Pekka Nieminen
<b>13.</b>	<b>Closing remarks</b>		
	<p>The EFC President, Dr Pekka Nieminen, insisted on the fact that he is welcoming all ideas and initiatives and remains at full disposal for all members.</p>	Discussion	Pekka Nieminen